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3 September 1963

1964 SERIALS RENEWAL ACTIONS FOR CIA COMPONENTS

1. Renewal Action Completed

a. USSR Unit

Serial renewal action completed. Master list being prepared.

(30 Aug.)

b. Eastern Europe

The following offices<sup>25X1</sup> have reviewed and returned the renewal<sup>25X1</sup> listings: ONE, OSI, OCI, ☐/DDP, SR/DDP, EE/DDP, ☐/DDP, OO/C, FDD (Czech list only), OTR, GR/OCR, IR/OCR.

Pending: ORR, LY/SO (deadline extended to 3 Sept.)

2. Renewal Action Being Prepared

a. ☐ Unit <sup>25X6</sup>

Renewal lists are being readied for delivery to offices by 21 October.

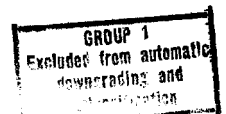
Deadline: 4 Nov. Renewal orders are expected to be sent to the posts by 12 December.

b. Europe Unit

Renewal lists are being prepared for delivery to offices 16 September.

Deadlines: 1 to 3 weeks. Largest subscribers will be given 3 weeks (ORR, FDD, LY/SO). Renewal orders are scheduled to be sent to the posts by 30 Oct - 6 Nov.

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c. NE/A/FE Unit

(1) NE/Africa

Renewal listings are being prepared for delivery to office

10 Sept.

Deadline: 4 October (17 working days). Orders are scheduled to be sent to the posts by 25 October.

(2) Far East

Renewal listings are being prepared for delivery to offices

16 Sept.

Deadline: 15 October (18 working days). Orders are scheduled to be sent to the posts by 5 November.

1964 SERIALS RENEWAL ACTIONS FOR NON-CIA COMPONENTS

1. Renewal Action Completed for USSR

Serial renewal action completed. Master list being prepared (30 Aug.)

Participating agencies for coordinated renewal action: NSA, LR/State, LC, AEC, AMS, NLM, Interior, NLA, Commerce, AID, RAND, American Chemical Society, Institute for Defense Analyses.

2. Renewal Action for All Other Areas

a. NSA and AMS prepare their own serials renewal listings on OM's. These renewal listings are forwarded to Fiscal Unit, LY/ACQ, for fiscal authorization; the OM's are then sent to the posts. NSA and AMS are currently preparing their renewal listings.

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b. All other Federal agencies, including LC, NLM NAL, HEW, etc., prepare their own renewal subscription lists on either government purchase request forms or covering letters (see examples of each attached) with fiscal authorization and renewal listings enclosed.

Current status: Renewal listings are being prepared by all participating agencies. It is anticipated that they will be finished on or about 15 November.

#### 1964 ANNUALS RENEWAL ACTION

##### 1. Renewal Action Completed

- a. EE listings sent to the posts in July 1963.
- b. WE listings sent to the posts in July 1963.
- c. NE/Africa listings sent to the posts July 1963.

##### 2. Renewal Action Pending

25X66A

- a.  Unit

Annual renewal lists are being readied for delivery to offices beginning 21 October.

Deadlines: 10 to 15 working days. Largest subscribers will be given 15 days.

Renewal orders will be sent to the posts by 12 December 1963.

- b. Far East

Annual renewal listings are being prepared. Listings are scheduled to be sent to offices by 13 November 1963.

Deadline: 9 Dec. (18 working days).

Renewal listings are scheduled to be sent to the posts by 2 January 1964.

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